



UNIVERSITY OF MARYLAND GLOBAL CAMPUS

DATE: August 25, 2025
TO: All Prospective Proposers
FROM:

Lauren Jaber
Senior Buyer, Technology Procurement
301-985-7415

And

Keith Roland
Senior Buyer, Technology Procurement

RE: RFP # 92224 – Learner Information System (LIS) for Workforce Development
Addendum #1 dated 8/25/2025

The following amends the above-referenced RFP solicitation document. Receipt of this addendum is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda Form" and including it in the Technical Proposal submission.

1. Please find the RFP Question and Answer Log that provides answers to all questions received about RFP #92224 in Attachment A to this Addendum #1.
2. The due date and time for the Technical Proposal remains as **Friday, September 5, 2025 on or before 10:00 AM ET**. Proposals must be submitted electronically in accordance with Section I., paragraph 5, of the solicitation document. **Late proposals cannot be accepted.**
3. Receipt of this addendum is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda Form" and including it in the Technical Proposal.

(End of Addendum #1 dated 8/25/2025)

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM

Solicitation: RFP # 92224 – Learner Information System (LIS) for Workforce Development

TECHNICAL PROPOSAL DUE DATE: Friday, September 5, 2025 at 10:00 AM ET

NAME OF PROPOSER:

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. <u> 1 </u>	dated <u> 8/25/2025 </u>
Addendum No. <u> </u>	dated <u> </u>
Addendum No. <u> </u>	dated <u> </u>
Addendum No. <u> </u>	dated <u> </u>
Addendum No. <u> </u>	dated <u> </u>

Signature

Name Printed

Title

Attachment A to Addendum #1 - UMGC RFP#92224 - Question and Answer Log

Question #	Vendor Question	UMGC Response
1	Section II.2.1.3: Ensure compatibility with other critical platforms at UMGC, including but not limited to... Please confirm that Compatibility means the ability to create an integration, NOT the existence / requirement to build / maintain integrations to these systems?	If an existing integration does not exist, the expectation would be that the integration would be created.
2	Section II.2.3.1. Facilitate compliance with State of Maryland and military payment regulations to meet diverse funding and reporting requirements. What will be expected of [vendor] to facilitate compliance?	The expectation would be to deliver the functionality that complies with the state and military payment regulations. For instance, UMGC utilizes Touchnet for credit card payments and refunds, which is approved by the state of Maryland. Therefore, it is a requirement that the LIS utilize Touchnet as the payment processor.
3	Section II.2.3.7. The system should support packaging and administration of Workforce Pell Grants in accordance with delivered PeopleSoft Campus Solutions functionality from Oracle. Does this requirement mean supporting Financial Aid processing (in Campus Solutions) with the LIS? Does this refer to the new short term job training program regulations?	This requirement is based on the Workforce Pell regulations that were announced as part of the federal One Big Beautiful Bill Act. This means that the LIS must provide the ability to administer Workforce Pell Grants to learners, leveraging financial aid package and other delivered processes in Campus Solutions.
4	Section III.2.6 Article 1 Offerors Software Terms We would like to reserve the right to negotiate conflicting terms in case the University's terms are not acceptable to [vendor]. Is this acceptable?	The resulting contract of this RFP will be negotiated with the apparent successful Offeror. Reference Section I. General Information, 6. Acceptance of Terms and Conditions. Also reference Section III. Procurement Phases and Evaluation, 2. Initial Technical Criteria, 2.6 Offeror's Software Terms for proposal response requirements.
5	How many courses do you run annually?	We plan on launching with up to 20 programs, with significant year over year growth.
6	How many certificates do you award annually?	Please see Question 9 for volume estimates.
7	Has budget already been allocated for this endeavor?	UMGC is not disclosing a specific budget figure for this solicitation. If shortlisted to the Price Proposal Phase, Offerors should propose pricing that is fair and reasonable. The price proposal should also reflect the scope and complexity described in the solicitation and be commensurate with similar LIS solutions.
8	What is the annual revenue being generated from non-degree learners (adult education, workforce development, etc) that this LIS platform would support? (An estimate is fine)	Revenue estimates are currently to be determined. See Question 9 for an understanding of volume estimates.
9	What are your annual enrollments for non-degree learners?	While volume estimates are still to be determined, we can likely expect under 2,000 annual enrollments for the first 2 years post-launch, with continued year over year growth.
10	In regard to Section 3, is this for information purposes only or is this a section you would like vendors to respond to in our technical proposals?	If the question is referring to Section II. SCOPE OF WORK Paragraph 3. Key Deliverables , then the deliverables included in the provided table should inform the Offeror's Technical Proposal. If the question is referring to Section III PROCUREMENT PHASES AND EVALUATION PROCESS, ARTICLE 1. TECHNICAL PROPOSAL REQUIREMENTS , Offerors are to tailor their Technical Proposal to meet all the requirements outlined including 1. General Requirements and 2. Initial Criteria on pages 19-21 of the RFP document.
11	Can you please clarify which version of TouchNet UMGC is using?	UMGC utilizes the latest versions of Touchnet Bill+Payment Suite and Marketplace.
12	Has UMGC done any demonstrations with any vendors that provide a platform like the LIS being solicited? If yes, which vendors have provided these demonstrations?	UMGC has engaged in general market research prior to issuing the RFP.
13	It is stated that compliance with the State of MD and Military Payment Regulations is a requirement. Will learners be paying for courses using dollars they are receiving from a military grant or indirectly through a military grant?	Military members will be utilizing Credentialing Assistance (CA) Program
14	Also, roughly what percentage of your non-degree learners will be paying with military grant dollars?	This is to be determined.
15	What percentage of your learners reside in countries outside of the United States?	International non-degree learner interest has yet to be determined. UMGC caters to a global audience, so it can be assumed there will be non-US based learners taking UMGC short form programs.